

Appendix A- Council Tax

Summary of Council Tax Write Offs 01/04/2017-30/06/2017

Date of Write Off	Head of Revenues			Director of Finance	Executive Director Corporate Services	Cabinet	Remitted	Credit Write Off	Reversed Write Off	Total	No. of Accounts (Write Off Only)	Reason(s)
	(£0.00-£75.00)	(£75.01-£500.00)	(£500.01-£1,000.00)	(£1,000.01-£5,000)	(£5,000.01-£10,000.00)	(£10,000.01 and Over)						
10/04/2017									(£6.30)	(£6.30)		Dividend received
11/04/2017									(£0.22)	(£0.22)		Dividend received
27/04/2017								(£445.25)		(£445.25)		Unallocated suspense over 2 yr old
15/05/2017									(£6.11)	(£6.11)		Dividend received
16/05/2017		£1,679.60	£2,213.10							£3,892.70	10	No trace
"		£450.20	£819.22							£1,269.42	3	Deceased
"		£677.30	£856.38							£1,533.68	3	Insolvent
"		£1,597.68	£1,333.05							£2,930.73	6	Uneconomic to collect
"		£357.92								£357.92	1	Irrecoverable
18/05/2017									(£0.02)	(£0.02)		Dividend received
24/05/2017		£4,606.54	£12,273.73							£16,880.27	32	No trace
26/05/2017	£340.27									£340.27	35	Small balance
12/06/2017									(£5.83)	(£5.83)		Dividend received
21/06/2017									(£42.47)	(£42.47)		Dividend received
22/06/2017	£813.08									£813.08	35	Small balance
26/06/2017									(£11.20)	(£11.20)		Dividend received
Q1 Totals	£1,153.35	£9,369.24	£17,495.48	£0.00	£0.00	£0.00	£0.00	(£445.25)	(£72.15)	£27,500.67	125	

Appendix B- Business Rates

Summary of NNDR Write Offs 01/04/2017-30/06/2017												
Date of Write Off	Head of Revenues			Director of Finance (£1,000.01-£5,000)	Executive Director Corporate Services (£5,000.01-£10,000.00)	Cabinet (£10,000.01 and Over)	Remitted	Credit Write Off	Reversed Write Off	Total	No. of Accounts (Write Off Only)	Reason(s)
	(£0.00-£75.00)	(£75.01-£500.00)	(£500.01-£1,000.00)									
05/06/2017	£59.33 £3.84	£874.65	£2,699.64						£933.98 £2,703.48	3 5	Insolvency/ ceased trading Unable to trace	
Q1 Totals	£63.17	£874.65	£2,699.64	£0.00	£0.00	£0.00	£0.00	£0.00	£3,637.46	8		

Appendix D- Housing Benefit Overpayments

Summary of Benefit Overpayment Write Offs 01/04/2017-30/06/2017									
Date of Write Off	Head of Benefits				Executive Director Corporate Services (£2,000.01-£10,000.00)	Cabinet (£10,000.01 and Over)	Total	No. of Accounts	Reason(s)
	(£0.00-£75.00)	(£75.01-£500.00)	(£500.01-£1,000.00)	(£1,000.01-£2,000)					
30/04/2017	£8.85					£8.85	2	uneconomical to pursue (2017)	
"	£72.04					£72.04	3	deceased (2015)	
"	£55.16					£55.16	2	<£40 outstanding (2016)	
"		£448.16				£448.16	2	not financially viable (2015)	
"		£234.68				£234.68	2	<2 wks o/s due to death (2017)	
"		£75.06				£75.06	1	absconded (2015)	
"	£100.46		£634.14			£734.60	3	HB Reg 100 compliant - not recoverable	
31/05/2017	£31.58					£31.58	1	<2 wks o/s due to death (2017)	
"	£8.18					£8.18	1	<£40 outstanding (2017)	
"	£4.68					£4.68	2	uneconomical to pursue (2017)	
"	£12.88	£270.48				£283.36	2	HB Reg 100 compliant - not recoverable (2017)	
15/06/2017						£20,849.75	1	Bankruptcy	
"						£10,765.95	1	Deceased	
30/06/2017	£139.12	£454.89	£678.93			£1,272.94	7	not financially viable (2011)	
"	£30.85					£30.85	6	uneconomical to pursue (2017)	
"	£81.46					£81.46	2	HB Reg 100 compliant - not recoverable (2017)	
"		£1,191.21				£1,191.21	10	<2 wks o/s due to death (2017)	
Q1 Totals	£545.26	£2,674.48	£1,313.07	£0.00	£0.00	£31,615.70	48		